

Vernon District Riding Club Coaching Policy

Coaches are defined as those individuals coaching riders for profit. VDRC recognizes that members help members. Only those receiving remuneration are subject to this policy. However, all members are to be familiar with the VDRC Head Injury and Concussion Rules and Guidelines.

Policy rationale:

- To ensure safe coaching
- To recover a small portion of the cost VDRC incurs for arena and equipment maintenance
- To provide a framework for coordination of equipment and rings

All VDRC Approved Coaches are VDRC members. There are two pathways to becoming a VDRC Approved Coach. Please, see the Coaching Application for complete details.

The coaching application form, appropriate documentation and a fee of \$100 is required. Please email coaching packages to membership@vernonridingclub.com. Alternatively, they can be mailed to VDRC, Box 21130 Polson Place, Vernon, BC, V1T 9T7. If paying by cheque please send it to the VDRC mailing address listed above. If paying by etransfer, please send it to membership@vernonridingclub.com. Remember to include “coaching” and your name in the etransfer memo.

All coaches must wait for a confirmation email from VDRC before coaching at the club. If you are applying for non-certified status, please allow extra time for the process.

Once coaches have been approved, they will be given a link to the VDRC Timetree calendar where they can schedule lessons. Only coaches have calendar editing capabilities but all members have access to the schedule.

To view the VDRC Lesson Calendar follow this link: https://timetreeapp.com/public_calendars/vernon

Lessons booked prior will have ring priority over those riders not involved in a lesson. There is enough space for everybody so, VDRC Coaches, please share the rings when it is safe to do so.

It is in the riding community’s best interest to ensure that all riders using the club are properly insured. Coaches are required to ensure that their students are either VDRC members in good standing or have completed the required “Drop-In” procedure. Coaches whose students are not in good standing (ie. not current HCBC members) may be subject to having their coaching

privileges revoked without refund.

VDRC coaches will set safe and accurate courses. Please, leave rings tidy after use. Keep painted poles off the ground by placing them on the feet of the standards or in cups when not in use. Grounds maintenance will be coordinated around scheduled instructions times.